



**REQUEST FOR PROPOSALS
FOR
TAX CREDIT/PARTNERSHIP/AFFILIATE FINANCIAL SERVICES**

**MODIFICATION #0102
Issued 11-1220-15
(All changes indicated in red font.)**

The Housing Authority of the City of Lakeland acting for its affiliate instrumentality, West Lake Management, LLC--the management agent for the owners--will accept proposals from qualified firms with, at least, five years' experience in providing Tax Credit/Partnership Financial Services for the fiscal years ending December 31, 2015-2016 and December 31, 2016-2017. These services will be applied to: Bonnet Shores, LLLP; Colton Meadow, LLLP; Dakota Park Limited Partnership, LLLP; Renaissance at Washington Ridge, LTD., LLLP; and West Bartow Partnership, LTD., LLLP. In addition, West Lake Management, LLC is also seeking Audit and various Financial Services for the Lakeland-Polk Housing Corporation, a Florida Not-for-Profit Corporation, and the Lakeland-Polk Housing Corporation 2, a Florida For-Profit Corporation.

More specifically, West Lake Management, LLC is seeking a variety of financial services for these five-seven entities which include: 10% Carryover Certification, Cost Certification, Annual Audit, and Tax Returns. The submitted response must also include hourly rates for financial and tax consulting services. The award will be for a base period of two years with an option to extend the services for three additional one-year periods.

Proposals must be submitted by **10:00 a.m., Eastern Time, on ~~November 30~~ December 01, 2015**. The complete Request for Proposals may be obtained by emailing a request to Procurement@LakelandHousing.org.

Minority Business Enterprises, Woman Business Enterprises, Small Business Enterprises, and Section 3 qualified entities are encouraged to respond to this RFP.