

NOTES FROM PRE-BID MEETING

Re: INVITATION FOR BID FOR REPAINTING OF ALL PREVIOUSLY PAINTED EXTERIOR AREAS OF DAKOTA PARK APARTMENTS

April 09, 2013 at 9:00 a.m.
Lakeland Housing Authority
Board Meeting Room

Lakeland Housing Authority (LHA) Staff Present:

- Valerie Brown, Senior Director of Development
- Carlos Pizarro, Director of Housing
- Tommy Bennett, Capital Fund Construction Engineer
- Katrina Holston, Human Resources Assistant
- Tom Hornack, Administrative Services Manager

After Tom Hornack began the meeting by welcoming all to the meeting, each LHA staff member self-introduced his/her self. Mr. Hornack stated that the purpose of the meeting was to address any questions presented by the potential bidders. He added that--for the record--by the 8:00 a.m. deadline, there were no emailed questions received re: this Invitation for Bids.

Mr. Wilson, representing *Beachfront Community Outreach, Inc.*, inquired about painting the doors. He inquired if the doors may be removed from the frames to be sanded and painted. If so, he inquired what would be the best way to secure the units during this process.

After some discussion, it was decided to follow the direction of Tommy Bennett in that the successful contractor is responsible for the *technique and method* used to repaint the doors.

Mr. Wilson also inquired about pressure washing certain surfaces where the paint surface is very worn. He added that he was seeking guidance on LHA's expectations on the finished product.

Mr. Pizarro responded that the successful contractor must follow all guidelines stated in the Invitation for Bids.

Jim Rooney, representing *Jim Rooney & Sons Painting*, inquired about the paint to be applied to the metal surfaces. He was advised that the paint for the metal surfaces was specified in the Invitation for Bids. Mr. Rooney suggested a latex product super paint.

Mr. Rooney also inquired:

- Of the address of the building? *Response:* The six buildings are located at 1411 Kettles Avenue, Lakeland, Florida.
- If attendance at the pre-bid meeting is mandatory? *Response:* Attendance at the pre-bid meeting is not mandatory.

- If this is a sealed bid? *Response:* Yes, it is a sealed bid procurement.
- Of the due date of the bid? *Response:* The bids are due by 9:00 a.m., Eastern Time, on Monday, April 15, 2013.

Each member of the LHA staff thanked the potential bidders for attending the pre-bid meeting and wished them success with their respective bids.

The meeting adjourned at 9:20 a.m.

PRE-BID CONFERENCE SIGN-IN SHEET

**re: Repainting of All Previously Painted Exterior Areas of
Dakota Park Apartments**

April 09, 2013 at 9:00 a.m., Eastern Time

430 Hartsell Avenue, Lakeland, Florida

PLEASE PRINT LEGIBLY

| Name | Company | Contact Information: Phone number and email address |
|-------------------|--------------------------|--|
| Arnold R. Kilbuck | Beachfront Concrements | 863-446-3018 |
| Jim Rooney | Rooney's Son Painting | 863-875-2400 cell 289-7646 |
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